**WELCOME TO CSS** Thank you for choosing Constitution State Services (CSS) as your service provider. This document can be shared with your organization and provides helpful information for reporting claims and interacting with us.

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| **Massachusetts Catholic Self-Insured Group** | Account Number EB3<br>Contract Number TCSSC 305T7987<br>Effective Date 3/31/2025<br>**MCSIG POSTING NOTICE** |
| **Claim Reporting Options**<br>***If using email, include the Account Number and Location code. If you are questioning the compensability, include that in the email.*** | Telephone: 1.800.243.2490*<br>Email: **LossRptCSS@constitutionstateservices.com**<br>Nurse Triage: 1.833.575.7218<br>Internet: https://www.travelers.com/claimreporting/account **<br>*****must use account number EB3 for this option***<br><br>****In the event of a catastrophic accident, please call the CSS 1-800 reporting number above. If the accident occurs after regular business hours, local CSS teams will be alerted.*** |
| **Medical Release Form** | **MA Medical Release Form** |
| **Claim reporting worksheets** | **https://www.constitutionstateservices.com/report-a-claim** |
| **Prescription Fill Form** | Prescription Fill Form English<br>Prescription Fill Form Spanish |
| **Claim Team Directory** | **https://masscatholic.org/css-claims-directory/** |
| **Mailing Address** | CSS WC Claims<br>P. O. Box 650461<br>Dallas, TX 75265-0461<br>***All WC mail including medical bills*** |
| **Network Provider Searches** | Find a medical provider by name, region, location |
| **WC State Specific Overviews** | **State Jurisdictional Guides** |
| **Upload Center** | Access File Upload by a link (Upload a File) and add content (documents, video (30 MB) throughout the claim process. |
| **Injured Worker Portal** | **www.MyTravelers.com**<br>Employee to use their email address as the Login ID. Secure portal for information, documents, medical and disability payment information. Employee can message your claim team via the portal's communication center. |